

Web Portal Access

Phamatech Laboratory Information System Web Portal Access Training



Web Portal Access

Phamatech's Horizon Laboratory Information System (LIMS) provides encrypted secure access to your results. While you may have results printing on your fax or emailed, you may also need to determine if a specimen has been received, look up a result or duplicate a report.

A user specific login and password allows access to your account(s). Results may be downloaded to your computer as .pdf, Excel, or Word (rtf) files. This presentation shows step-by-step how to use the Phamatech web portal.

Click to Access Web Portal

www.phamatech.com

Click here to
log in Web
Portal Access



UserName Password

If you know your personal username and password, use yours. Otherwise use this demo for training.

HORIZON Web Portal 9.1.1 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address <https://www.secure.phamatech.com:8443/cwweb/login.jsp> Go Links

PHAMATECH

User Name

Password

Time Zone GMT-5:00 Eastern Time (US)

* Requires IE Version 5.5+

Language: English (United States) Time Zone: GMT-5:00 Eastern Time (US)

Address: 10151 Barnes Canyon Rd. San Diego, CA 92121 Phone: (877)635-5840

E-mail: info@phamatech.com Fax: (858)643-5781

**Enter
Username:
Demo**

**Enter
Password:
Phamatech**

INBOX

Documents You Can View

HORIZON Web Portal 9.1.1 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Print Mail News RSS Feeds

Address <https://www.secure.phamatech.com:8443/cvweb/welcome.do> Go Links

PHAMATECH

INBOX INQUIRY ORDERS UTILITIES Announcements Logout

Documents You Can View: **11 (12)** Welcome Demo

June 18, 2008 1:51:31 PM

☐ - Select/Clear All

	Final Report	Date	Size	Subject	
<input type="checkbox"/>	doa final report 117903_451	6/18/2008 11:19 AM	61 KB	Sample: 117903; TEST, ORAL OPIATES POSITIVE	
<input type="checkbox"/>	doa final report 117902_451	6/18/2008 11:14 AM	59 KB	Sample: 117902; TEST, ORAL NEGATIVE OPIATES	
<input type="checkbox"/>	doa final report 117424_451	6/17/2008 2:26 PM	58 KB	Sample: 117424; TEST, ORAL METHADONE POSITIVE	
<input type="checkbox"/>	doa final report 117423_451	6/17/2008 2:24 PM	57 KB	Sample: 117423; TEST, ORAL METHADONE NEGATIVE	
<input type="checkbox"/>	doa final report 115044_451	6/17/2008 10:34 AM	59 KB	Sample: 115044; TEST, 0000380	
<input type="checkbox"/>	doa final report 112227_451	6/17/2008 10:33 AM	59 KB	Sample: 112227; ZACHARY MERCEDES	
<input type="checkbox"/>	doa final report 112225_451	6/17/2008 10:33 AM	59 KB	Sample: 112225; MIKE TOYOTA	
<input type="checkbox"/>	doa final report 112224_451	6/17/2008 10:32 AM	59 KB	Sample: 112224; TOMMY DELA SANDIEGO	
<input type="checkbox"/>	doa final report 112226_451	6/17/2008 10:32 AM	59 KB	Sample: 112226; KENNY SOUTHPARK	
<input type="checkbox"/>	doa final report 116691_451	6/17/2008 10:31 AM	57 KB	Sample: 116691; TEST, ORAL POSITIVE	
<input type="checkbox"/>	doa final report 117310_451	6/17/2008 10:31 AM	54 KB	Sample: 117310; TEST, ORAL COC NEG	
<input type="checkbox"/>	doa final report 117311_451	6/17/2008 10:30 AM	55 KB	Sample: 117311; TEST, ORAL COC POS	

☐ - Select/Clear All

Language: English (United States) Time Zone: GMT-5:00 Eastern Time (US)
Address: 10151 Barnes Canyon Rd. San Diego, CA 92121 Phone: (877)635-5840
E-mail: info@phamatech.com Fax: (858)643-5781

Done Internet

The Inbox Final Report Documents You Can View is the initial screen. It will list all your available reports once you successfully log into Web Portal.

Inbox drop down menu also shows your File cabinet. Reports are kept in the Final Report page for 10 days and in your File Cabinet for 30 days.

Web Portal Menu

HORIZON Web Portal 9.1.1 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Go Links

Address: https://www.secure.phamatech.com:8443/cwweb/welcome.do

PHAMATECH

[INBOX](#) [INQUIRY](#) [ORDERS](#) [UTILITIES](#) [Announcements](#) [Logout](#)

Documents You Can View: ALL (12) Welcome Demo
June 18, 2008 1:51:31 PM

☐ - Select/Clear All

	Final Report	Date	Size	Subject	
<input type="checkbox"/>	doa final report 117903_451	6/18/2008 11:19 AM	61 KB	Sample: 117903; TEST, ORAL OPIATES POSITIVE	
<input type="checkbox"/>	doa final report 117902_451	6/18/2008 11:14 AM	59 KB	Sample: 117902; TEST, ORAL NEGATIVE OPIATES	
<input type="checkbox"/>	doa final report 117424_451	6/17/2008 2:26 PM	58 KB	Sample: 117424; TEST, ORAL METHADONE POSITIVE	
<input type="checkbox"/>	doa final report 117423_451	6/17/2008 2:24 PM	57 KB	Sample: 117423; TEST, ORAL METHADONE NEGATIVE	
<input type="checkbox"/>	doa final report 115044_451	6/17/2008 10:34 AM	59 KB	Sample: 115044; TEST, 0000380	
<input type="checkbox"/>	doa final report 112227_451	6/17/2008 10:33 AM	59 KB	Sample: 112227; ZACHARY MERCEDES	
<input type="checkbox"/>	doa final report 112225_451	6/17/2008 10:33 AM	59 KB	Sample: 112225; MIKE TOYOTA	
<input type="checkbox"/>	doa final report 112224_451	6/17/2008 10:32 AM	59 KB	Sample: 112224; TOMMY DELA SANDIEGO	
<input type="checkbox"/>	doa final report 112226_451	6/17/2008 10:32 AM	59 KB	Sample: 112226; KENNY SOUTHPARK	
<input type="checkbox"/>	doa final report 116691_451	6/17/2008 10:31 AM	57 KB	Sample: 116691; TEST, ORAL POSITIVE	
<input type="checkbox"/>	doa final report 117310_451	6/17/2008 10:31 AM	54 KB	Sample: 117310; TEST, ORAL COC NEG	
<input type="checkbox"/>	doa final report 117311_451	6/17/2008 10:30 AM	55 KB	Sample: 117311; TEST, ORAL COC POS	

☐ - Select/Clear All

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Done Internet

The Web Portal also contains an Inquiry Tab, Orders tab for supplies, Utilities tab containing Documentation and the ability to change your password.

First we will look at downloading your Reports, then at the Inquiry screen.

Select Results to Download

You can view a report by clicking on it, or check the box(s) to print or download.

HORIZON Web Portal 9.1.1 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites

Address <https://www.secure.phamatech.com:8443/cwweb/welcome.do> Go Links

PHAMATECH

INBOX INQUIRY ORDERS UTILITIES

Announcements Logout

Documents You Can View: ALL (12) Welcome Demo

June 18, 2008 1:52:09 PM

☐ Select/Clear All

	Final Report	Date	Size	Subject
<input type="checkbox"/>	doa.final.report.117903_451	6/18/2008 11:19 AM	61 KB	Sample: 117903; TEST, ORAL OPIATES POSITIVE
<input type="checkbox"/>	doa.final.report.117902_451	6/18/2008 11:14 AM	59 KB	Sample: 117902; TEST, ORAL NEGATIVE OPIATES
<input type="checkbox"/>	doa.final.report.117424_451	6/17/2008 2:26 PM	58 KB	Sample: 117424; TEST, ORAL METHADONE POSITIVE
<input type="checkbox"/>	doa.final.report.117423_451	6/17/2008 2:24 PM	57 KB	Sample: 117423; TEST, ORAL METHADONE NEGATIVE
<input type="checkbox"/>	doa.final.report.115044_451	6/17/2008 10:34 AM	59 KB	Sample: 115044; TEST, 0000380
<input type="checkbox"/>	doa.final.report.112227_451	6/17/2008 10:33 AM	59 KB	Sample: 112227; ZACHARY MERCEDES
<input type="checkbox"/>	doa.final.report.112225_451	6/17/2008 10:33 AM	59 KB	Sample: 112225; MIKE TOYOTA
<input type="checkbox"/>	doa.final.report.112224_451	6/17/2008 10:32 AM	59 KB	Sample: 112224; TOMMY DELA SANDIEGO
<input type="checkbox"/>	doa.final.report.112226_451	6/17/2008 10:32 AM	59 KB	Sample: 112226; KENNY SOUTHPARK
<input type="checkbox"/>	doa.final.report.116691_451	6/17/2008 10:31 AM	57 KB	Sample: 116691; TEST, ORAL POSITIVE
<input type="checkbox"/>	doa.final.report.117310_451	6/17/2008 10:31 AM	54 KB	Sample: 117310; TEST, ORAL COC NEG
<input type="checkbox"/>	doa.final.report.117311_451	6/17/2008 10:30 AM	55 KB	Sample: 117311; TEST, ORAL COC POS

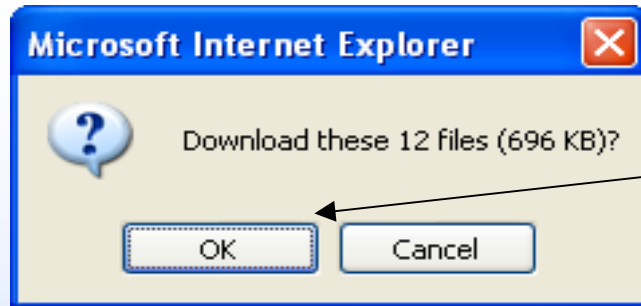
☐ - Select/Clear All

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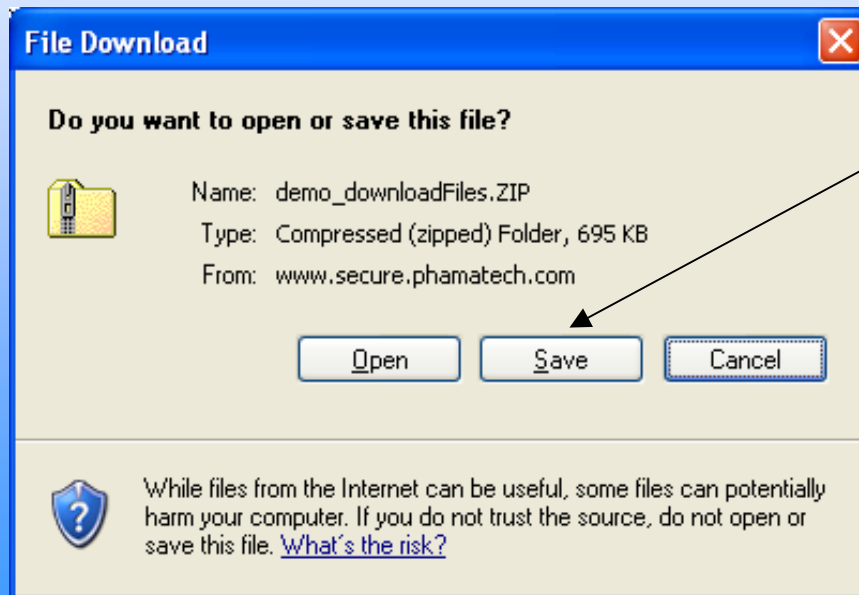
**Click here to
Select All results
to DOWNLOAD**

Date is date and time reported, Subject shows Lab Sample ID and Donor ID, either name or when supplied, SSN or employee number.

Download Results

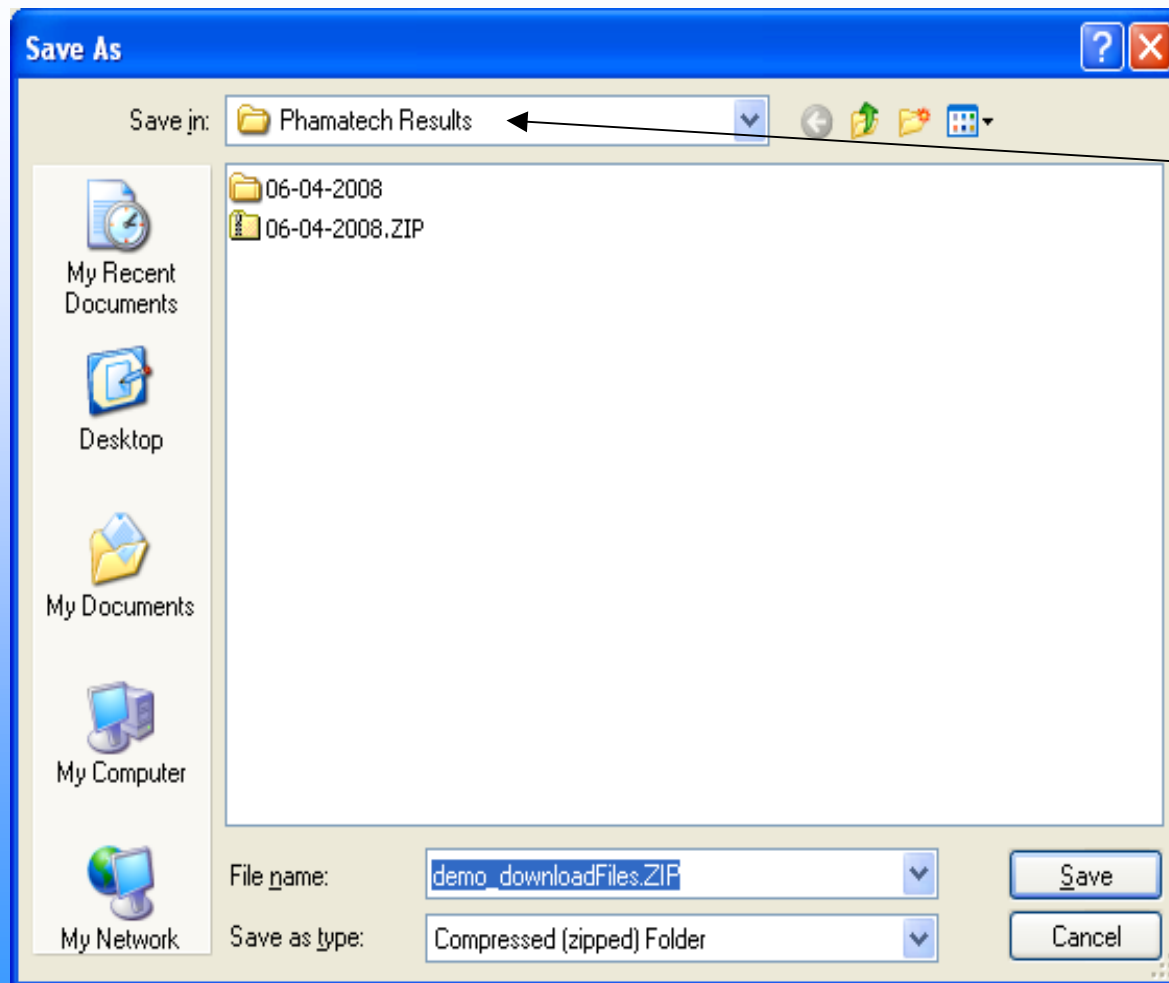


Click on OK

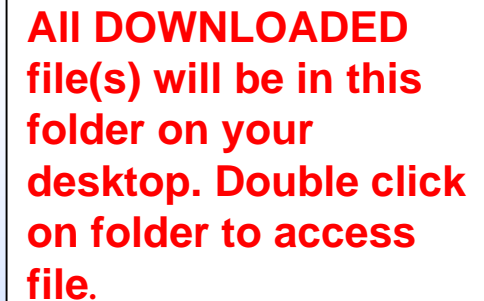


Click on Save

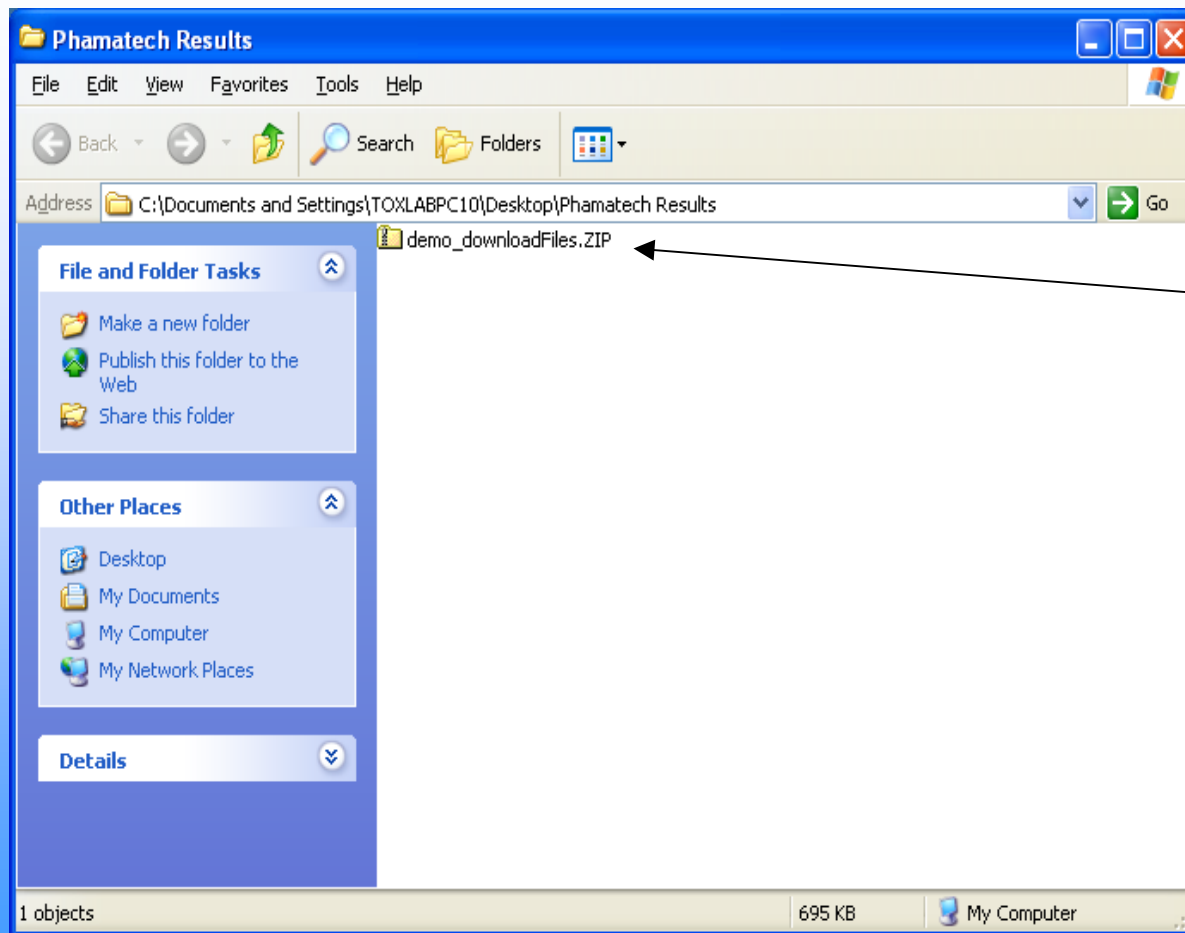
Create a Folder



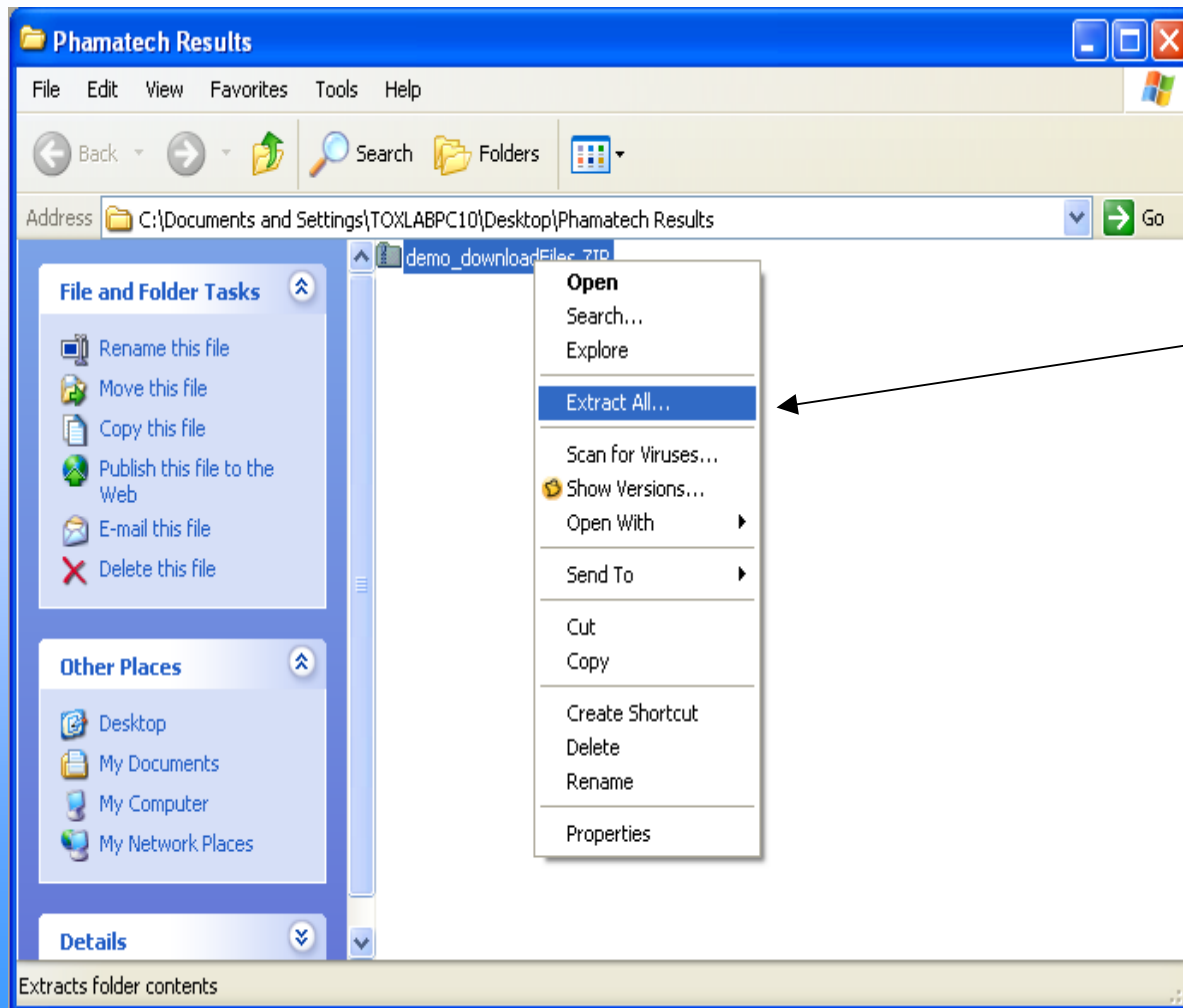
First time only.
Create a “folder” call
“Phamatech Results”
on your desktop.
Save all
DOWNLOADED
file(s) into the folder
created on the
desktop.



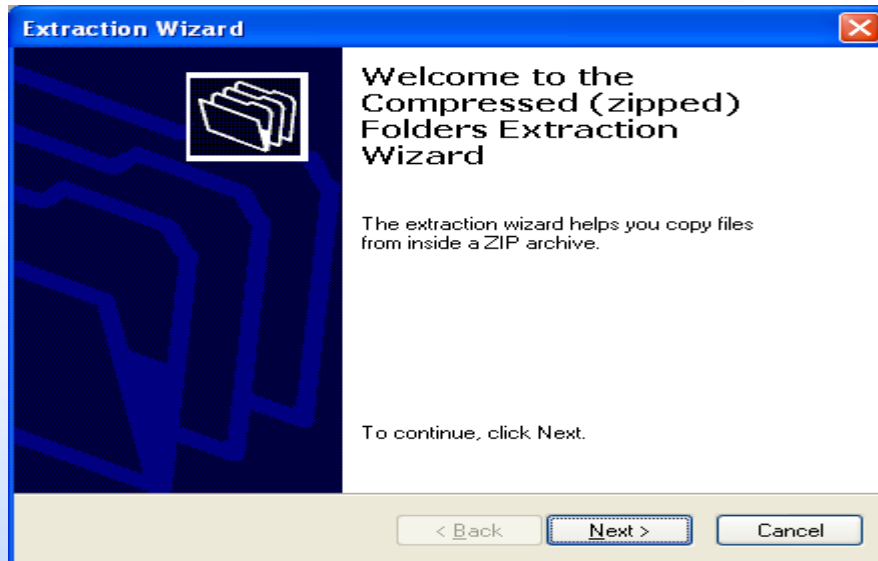
Download File



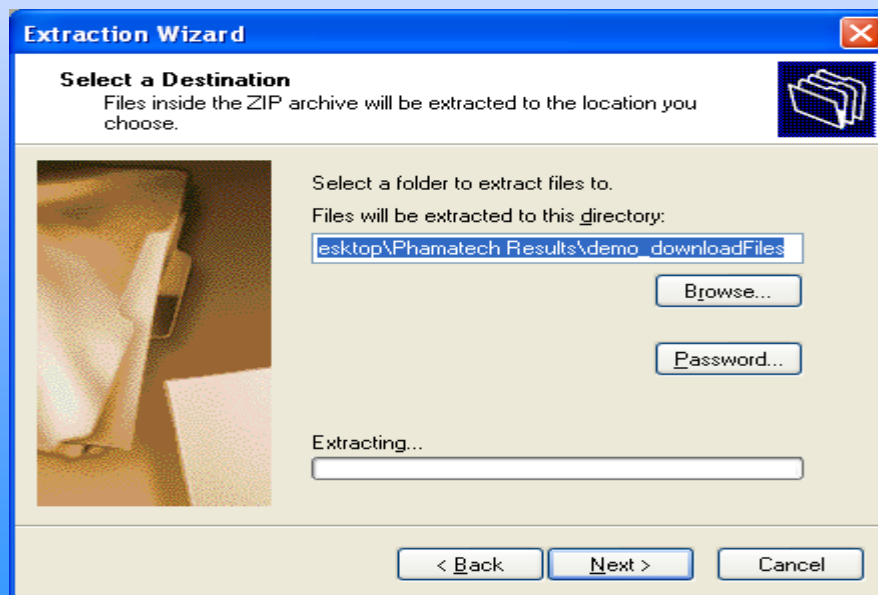
“Extract All”



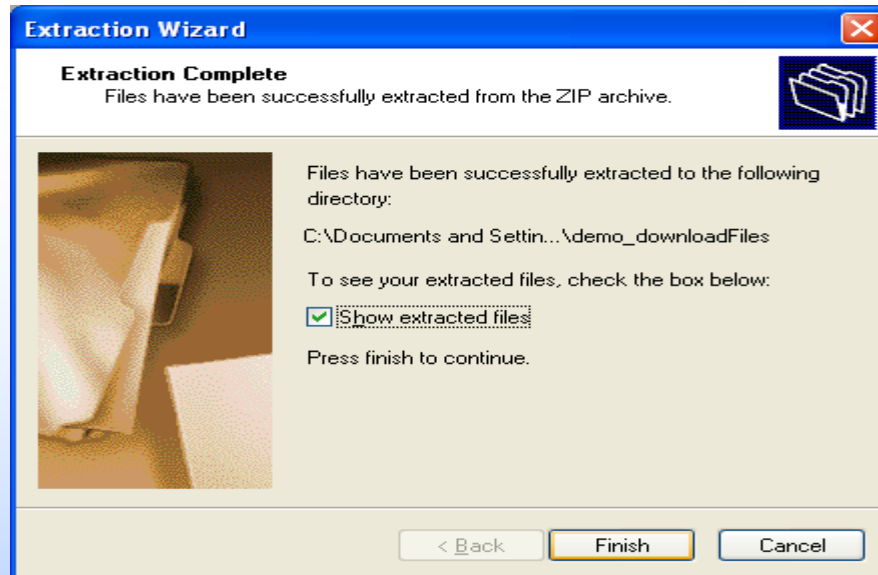
Right click on the file and a Menu will appear. Select “Extract All” to extract the compressed (ZIP) file.



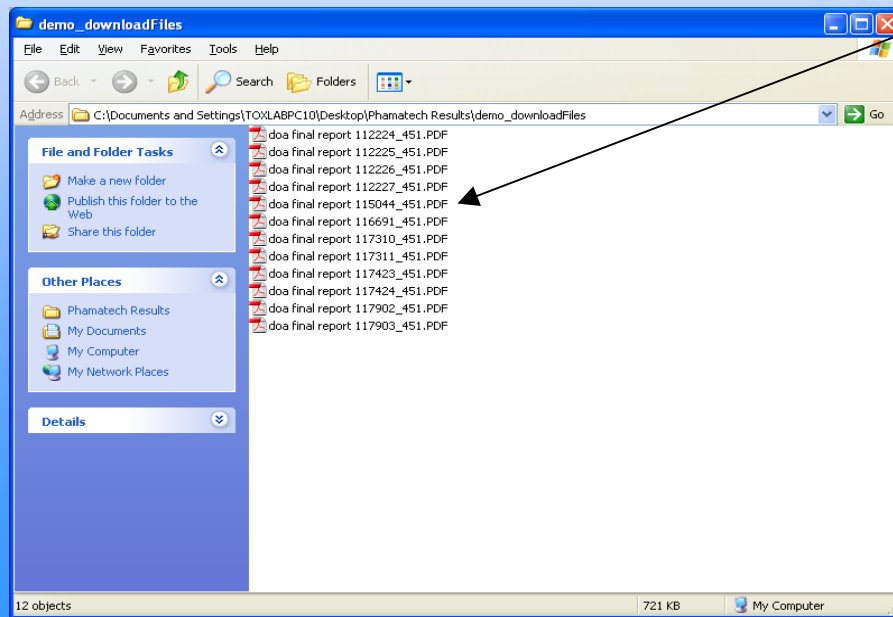
Click on Next



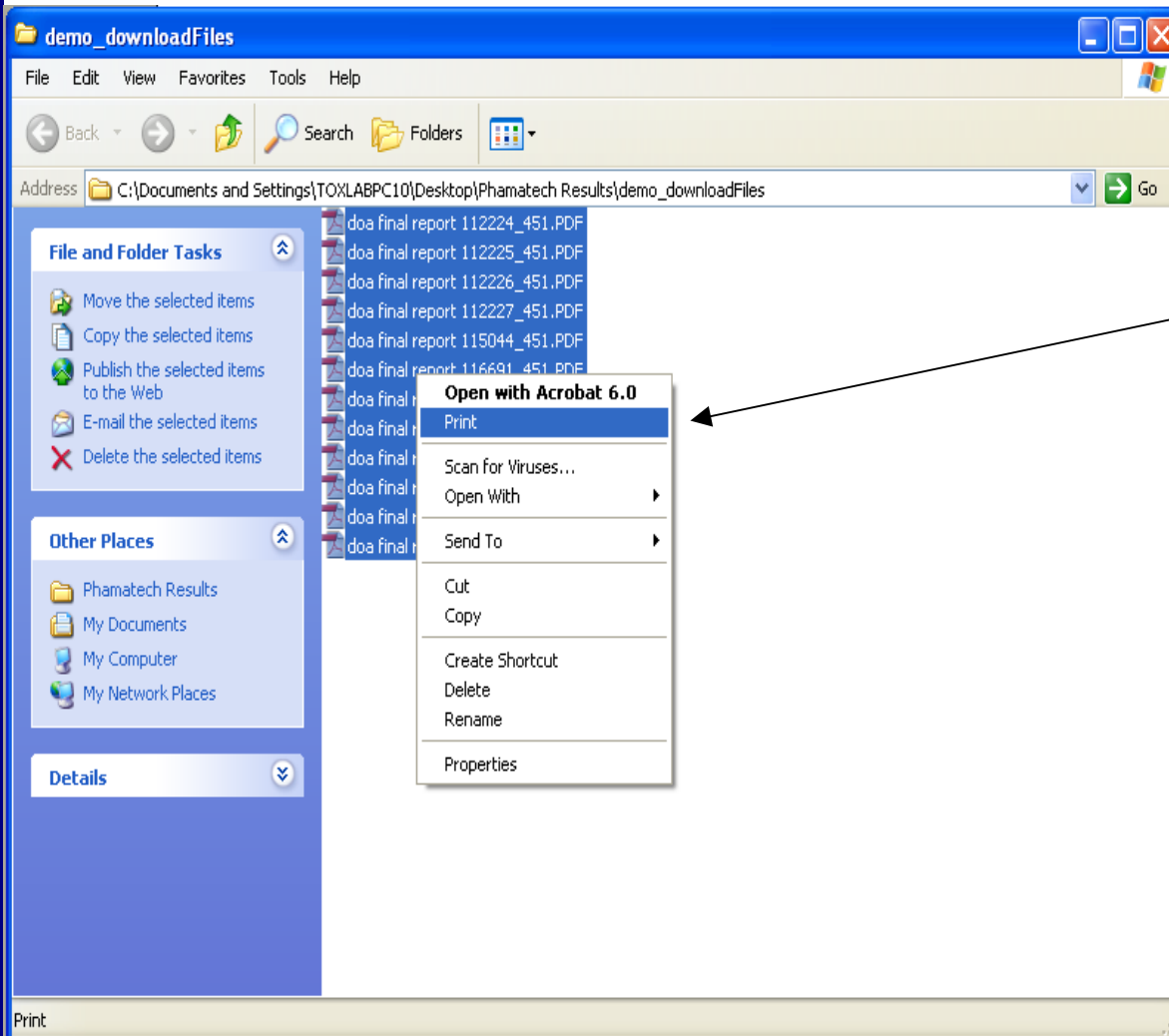
Extraction Complete



**These are the
extracted result files
that were just
DOWNLOADED.**



Print Reports



Select all the files then right click and a Menu will appear. Select "Print" and results will print to the default printer.

HORIZON Web Portal 9.1.1 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Mail Downloads

Address: https://www.secure.phamatech.com:8443/cwweb/welcome.do

PHAMATECH

INBOX INQUIRY ORDERS UTILITIES

Announcements | Logout

Documents You Can View: ALL (12) **Welcome Demo**

☒ - Select/Clear All **June 18, 2008 1:57:17 PM**

<input type="checkbox"/>	<input type="checkbox"/>	Final Report	Date	Size	Subject	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 117903_451	6/18/2008 11:19 AM	61 KB	Sample: 117903; TEST, ORAL OPIATES POSITIVE	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 117902_451	6/18/2008 11:14 AM	59 KB	Sample: 117902; TEST, ORAL NEGATIVE OPIATES	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 117424_451	6/17/2008 2:26 PM	58 KB	Sample: 117424; TEST, ORAL METHADONE POSITIVE	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 117423_451	6/17/2008 2:24 PM	57 KB	Sample: 117423; TEST, ORAL METHADONE NEGATIVE	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 115044_451	6/17/2008 10:34 AM	59 KB	Sample: 115044; TEST, 0000380	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 112227_451	6/17/2008 10:33 AM	59 KB	Sample: 112227; ZACHARY MERCEDES	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 112225_451	6/17/2008 10:33 AM	59 KB	Sample: 112225; MIKE TOYOTA	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 112224_451	6/17/2008 10:32 AM	59 KB	Sample: 112224; TOMMY DELA SANDIEGO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 112226_451	6/17/2008 10:32 AM	59 KB	Sample: 112226; KENNY SOUTHPARK	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 116691_451	6/17/2008 10:31 AM	57 KB	Sample: 116691; TEST, ORAL POSITIVE	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 117310_451	6/17/2008 10:31 AM	54 KB	Sample: 117310; TEST, ORAL COC NEG	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	doa final report 117311_451	6/17/2008 10:30 AM	55 KB	Sample: 117311; TEST, ORAL COC POS	

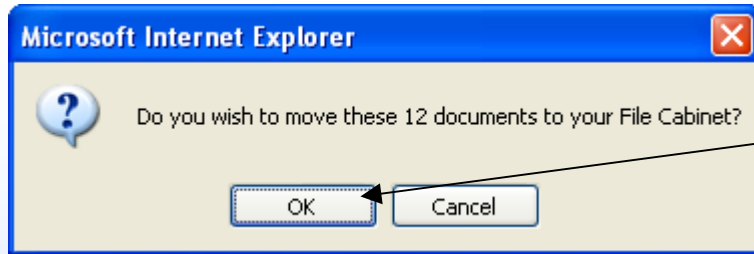
☒ ☐ - Select/Clear All

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 E-mail: info@phamatech.com Fax: (858)643-5781

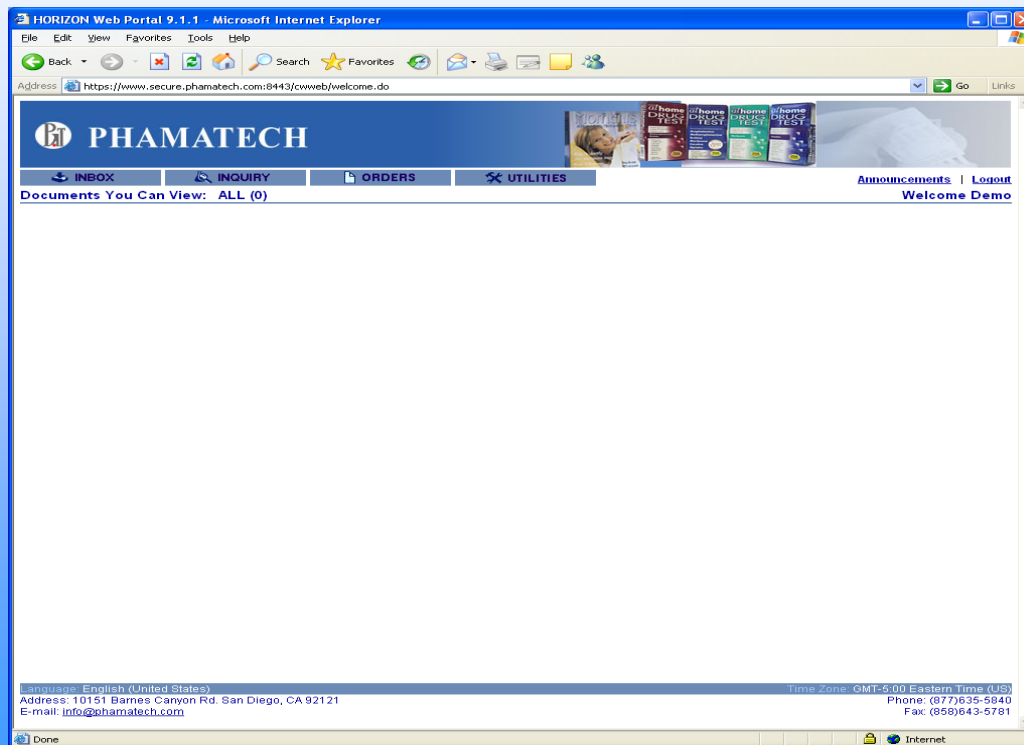
Internet

**Click here to
select all files
to move to
archive File
Cabinet.**

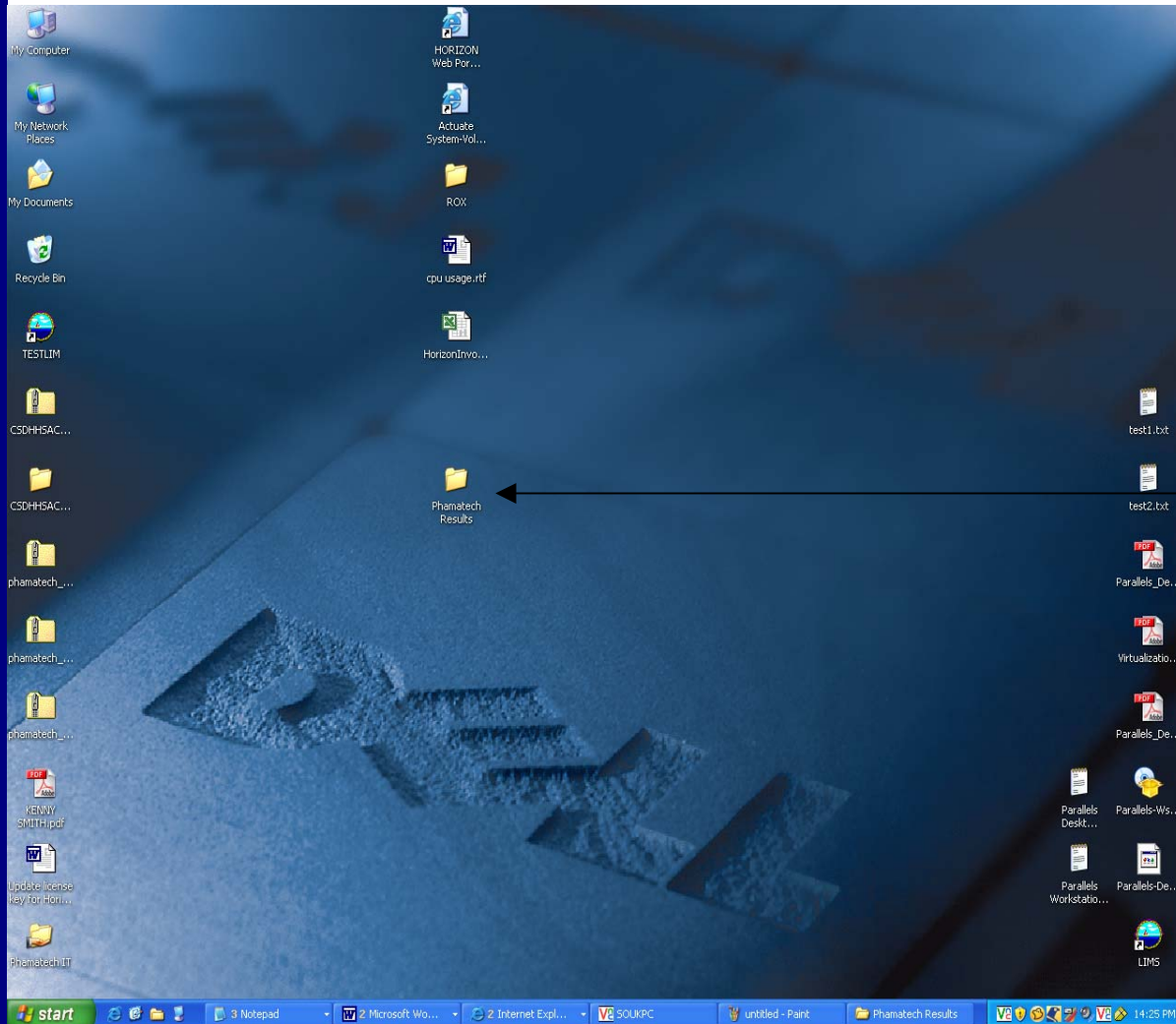
Files Moved to File Cabinet



Click on OK

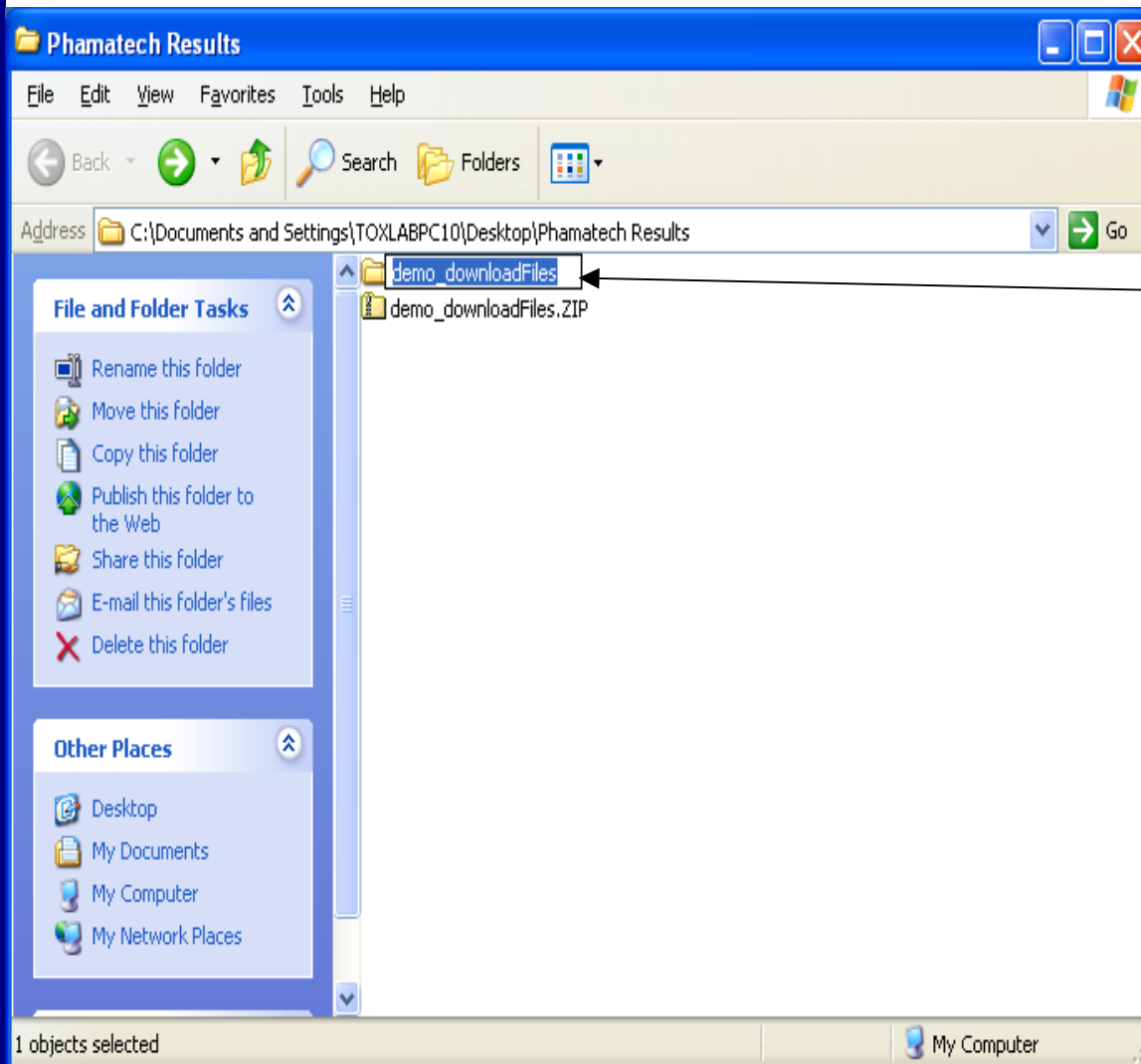


Back to Desktop



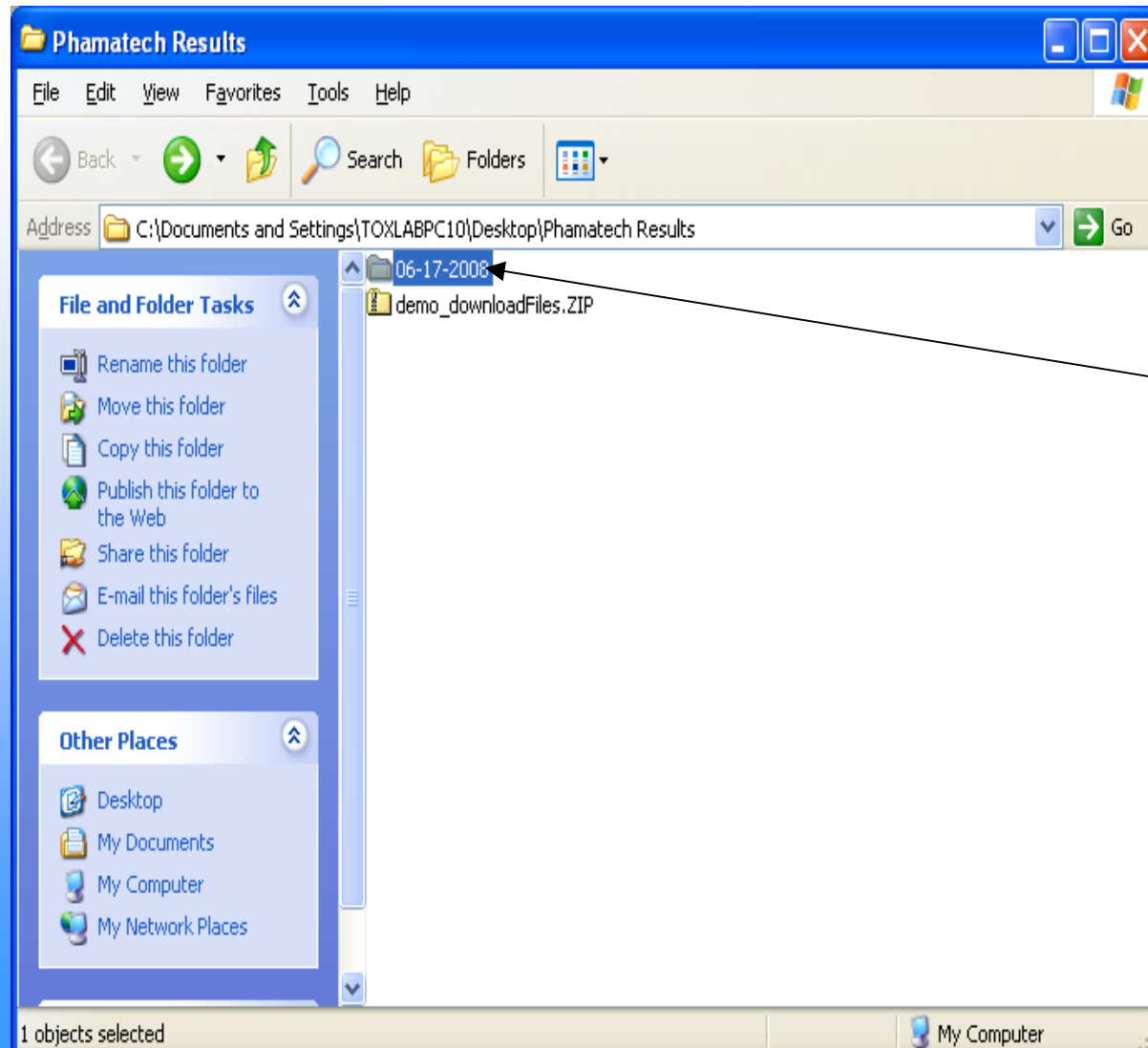
Go back to the desktop and double click on the “Phamatech Results” folder.

Renaming Folder



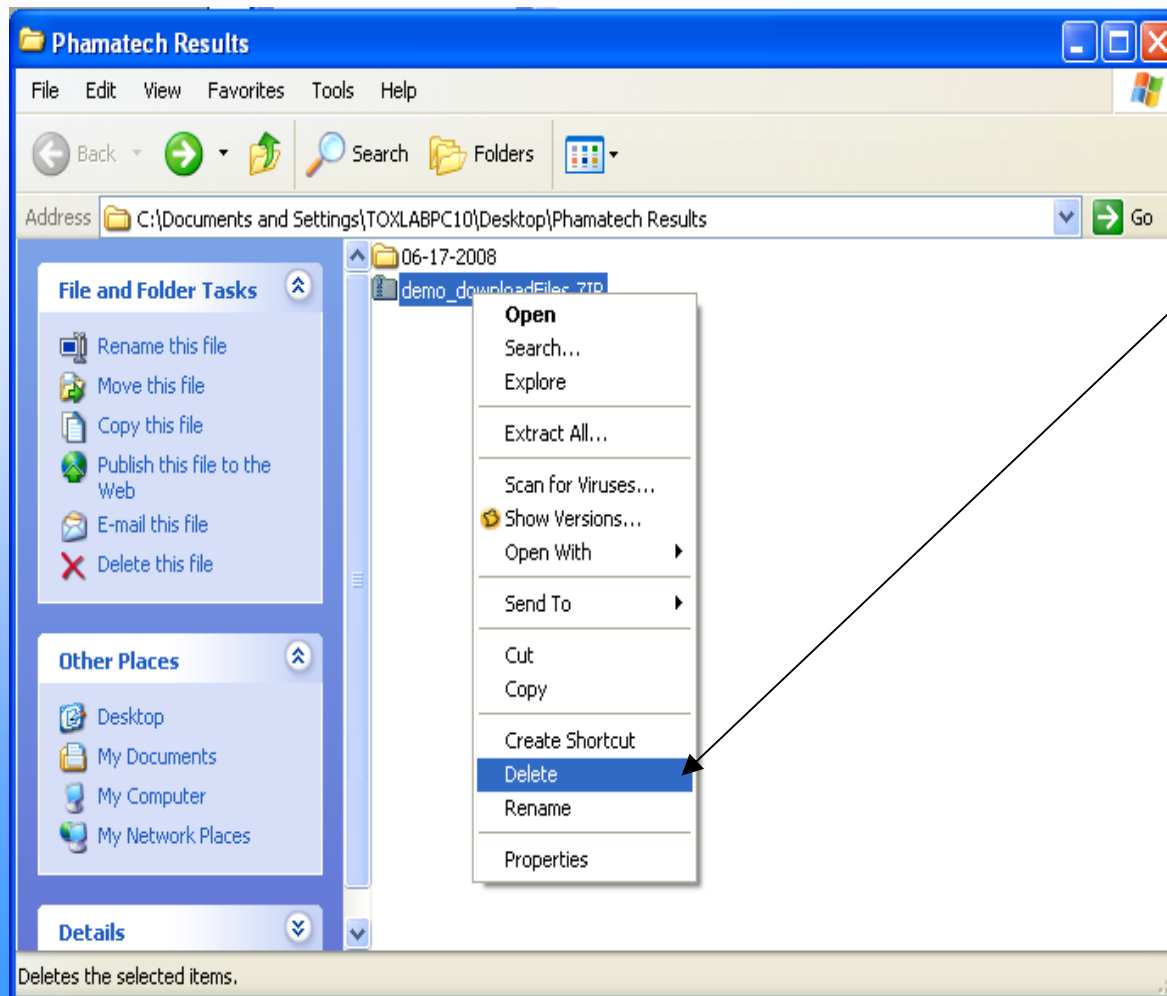
Click on the folder (not ZIP) file and hit F2 to rename the folder. Rename folder with today's date so you can keep hard copy of result file(s) on your local computer.

Folder with Today's Date



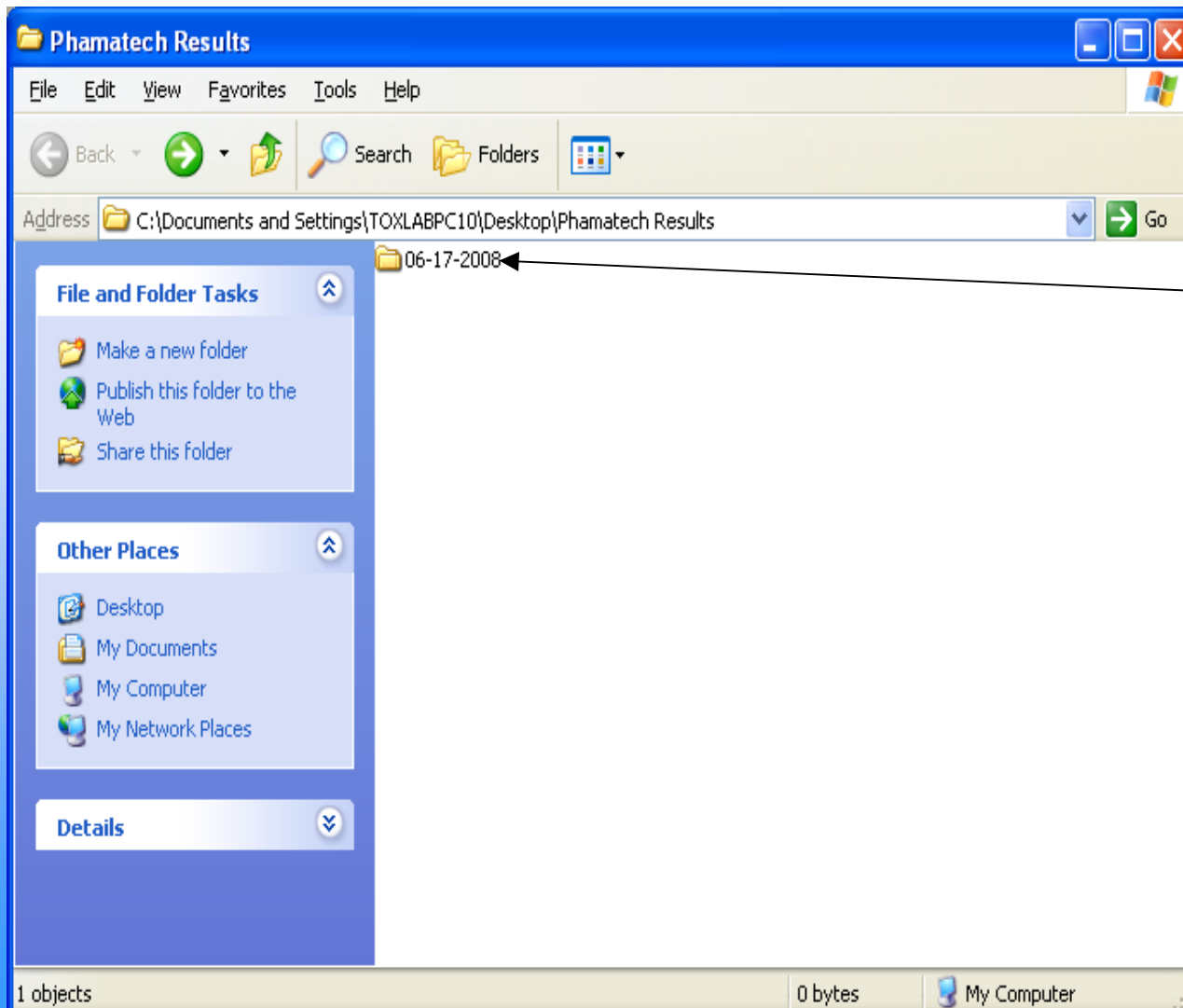
Here's the result folder that was just DOWNLOADED with today's date on it.

Delete File



Click on the ZIP file that was DOWNLOADED and right click on the file and a Menu will appear. Select "Delete" to delete the compressed file.

Remaining Folder



What is left is a folder with today's date and all the results downloaded today in that folder.

Inquiry

Use Inquiry to determine if your specimen is 'in progress' or 'pending'

HORIZON Web Portal 9.1.1 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail

Address <https://www.secure.phamatech.com:8443/cwweb/runReports.do> Go Links

PHAMATECH

INBOX INQUIRY ORDERS UTILITIES

Announcements Logout

Reports You Can Run: ALL (1) Welcome Demo

[miscellaneous]	Date	Version
Sample Inquiry	6/4/2008 11:17 AM	4

Language: English (United States) Time Zone: GMT-5:00 Eastern Time (US)

Address: 10151 Barnes Canyon Rd. San Diego, CA 92121 Phone: (877)635-5840 Fax: (858)643-5781

E-mail: info@phamatech.com

Click on the **INQUIRY** tab and it will take you to the "Inquiry" page.

Click on the "Sample Inquiry" report to start inquiry.

Inquiry

HORIZON Web Portal 9.1.1 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Address Book

Address https://www.secure.phamatech.com:8443/cwweb/executereport.do?__requesttype=immediate&__executableName=/HORIZON/ROX/Client/Sample%20Inquiry.rox;48__ Go Links

PHAMATECH

[INBOX](#) [INQUIRY](#) [ORDERS](#) [UTILITIES](#) [Announcements](#) | [Logout](#)

Enter Parameters For Report: Sample Inquiry.rox [Welcome Demo](#)

Parameters Options [Submit](#)

Date Collected

☐ Current Day
☐ Previous Day
☒ Current Week
☐ Previous Week

[Submit](#)

Language: English (United States) Time Zone: GMT-5:00 Eastern Time (US)
Address: 10151 Barnes Canyon Rd. San Diego, CA 92121 Phone: (877)635-5840
E-mail: info@phamatech.com Fax: (858)643-5781

Done Internet

Select the “Date Collected” option and click **SUBMIT** to start the query.

HORIZON Web Portal 9.1.1 - Microsoft Internet Explorer

Address: https://www.secure.phamatech.com:8443/cwweb/viewer/viewframeset.jsp?__executaleid=244030&id=280&connectionhandle=G7whnBpUho%2btg5MUyUgZxq1%2bri

TOC First Prev Next Last Goto Page 1 of 1+ 100% Cancel Search Download Print Help X

Sample Inquiry

Collected From 6/20/2008 To 6/20/2008

Lab ID	Sample ID	Status	Chain	Collector	Collected	Received	Reported
118936	JANE DOE	Reported	0000432	JOHN SMITH	6/20/2008	6/20/2008	6/20/2008
118937	MIKE DOE	Reported	0000433	JOHN SMITH	6/20/2008	6/20/2008	6/20/2008
118938	TOM SMITH	Reported	0000434	JOHN SMITH	6/20/2008	6/20/2008	6/20/2008
118935	JOHN DOE	Received	0000431	JOHN SMITH	6/20/2008	6/20/2008	

Friday, June 20, 2008 2:29:09 PM
Page 1 of 1

Sample collected, received by the lab and reported. "Status" column states sample has been "Reported" and the "Reported" column indicate the date it was reported. All text in BLACK indicates report was NEGATIVE, all text in RED indicates report was non-NEGATIVE.

Sample collected and received by the lab but not yet reported. "Status" column states sample in "Received" status and the "Reported" column has not date listed for sample.

HORIZON Web Portal 9.1.1 - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Web Services

Address <https://www.secure.phamatech.com:8443/cwweb/containerOrders.do?clearForm=true> Go

PHAMATECH

INBOX INQUIRY **ORDERS** UTILITIES

Announcements Logout

Order Containers

New Order

Search

Status	Order No.	Order Date	Total Qty	Ship To	Requested Ship	Ship Date	Carrier	Airbill
Requested	16	04/22/2008	90	Demo	04/22/2008			

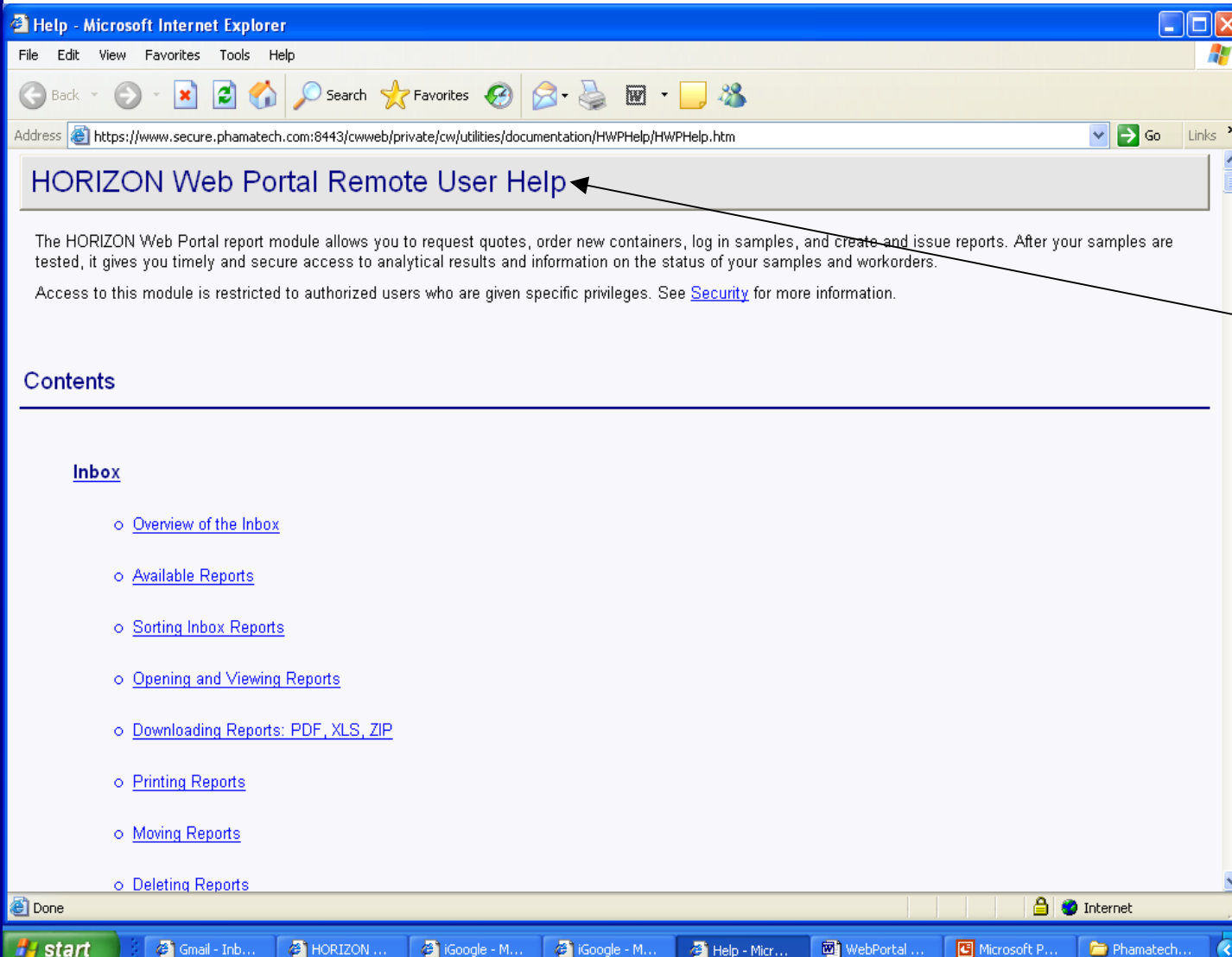
New Order

Language: English (United States) Time Zone: GMT-5:00 Eastern Time (US)

Address: 10151 Barnes Canyon Rd. San Diego, CA 92121 Phone: (877)635-5840
E-mail: info@phamatech.com Fax: (858)643-5781

start Gmail - Inbox ... HORIZON We... iGoogle - Mic... iGoogle - Mic... WebPortal Inq... Microsoft Pow... PhamatechDocs

Supplies can be
ordered on line
on the Orders
Tab












Web portal documentation is available, as well as the ability to change your password, email address, etc.

Web Portal Access

Phamatech clients may access their drug testing results and specimens in process via the World Wide Web using a secure server and client specific login and password. Drug test results and status may be determined, printed or downloaded to your computer. To get started, open your internet browser and go to www.phamatech.com and follow these steps.

1. Click on the tab labeled "Web Portal Access".
2. You will be redirected to Phamatech Web Portal Login page "https://www.secure.phamatech.com:8443/cwweb/login.jsp". Save this page in your web browser Favorites and you can go directly to the Login in the future.
3. Select your Time Zone and enter your User Name and Password. Successful login will present your Documents You Can View/Final Reports page showing the Lab Sample ID, Report Date and Sample ID; SSN, if provided or Donor ID.

	Final Report	Date	Size	Subject		
<input type="checkbox"/>	download11/22/11 4/1	6/5/2011 12:59 PM	55 KB	Sample: 112221 KENNETH JACOUR		
<input type="checkbox"/>	download11/22/11 4/1	6/5/2011 12:59 PM	56 KB	Sample: 112221 ROBERT FILLIS		
<input type="checkbox"/>	download11/22/11 4/1	6/5/2011 12:58 PM	56 KB	Sample: 112221 MICHAEL M. RICHARDS		

4. To view a report, click on a link in the "Final Report" column and it will open as an Adobe pdf file. You can save the report to your local computer or send it to your printer. Using the file folder icon or printer icon (🖨) on the right side of the page, you can also download or print the report(s) to your computer one at a time. After you have downloaded the pdf file(s) to your computer, you can email them to your client(s) by attaching the file to your email. Downloads can also be in Excel or Word (rtf) for your editing.
5. You can download multiple files by checking the boxes on the left under the drive icon (📁), then click on the drive icon to download multiple files. When you select multiple files for download they will be ZIPped together. Save them to a convenient folder on your hard drive. When finished downloading find the folder on your computer and click on it to open the files. Your computer will unzip the files and, depending on your software, display prompts. Follow prompts until you see your results.
6. After you have printed or downloaded your reports, organize them into your "File Cabinet" by checking the boxes on the left under the File Cabinet icon (📁), then click on the FileCabinet icon. This will move reports to your "File Cabinet" where they are available but will keep your Inbox from getting too cluttered. Results will remain in your Documents You Can View/Final Reports for 10 days before they are auto archived into your File Cabinet, where they will remain another 30 days before they are purged.
7. If the Final Report does not show your specimen, it may still be in process. To see if it is in process, click on the "Inquiry" tab and then "Sample Inquiry". Select Current or Previous Week or Day for a list by "Date Collected" showing the status of all your received specimens. Specimens received and in testing will show Status "Received". Specimens that had been reported will show Status "Reported".
8. A Web Portal Powerpoint presentation is available with detailed pictures, complimenting this 'one page' brief. Please contact your salesperson or Customer Service for an emailed copy.

If you need assistance please call Phamatech Laboratories Customer Service at 888-635-5840.

Web Portal Access

•The Phamatech Laboratory information System (LIMS) allows secure 24/7 128 bit encrypted access using your personal Login and Password to your results.

Web Portal Access

**For additional assistance, please call
Phamatech Customer Service
888-635-5840**

